NOMINATION GUIDELINES
Australia Day Awards 2020

Nomination Guidelines and Criteria
Recognise and nominate someone who has made a valuable contribution to the Berrigan Shire community.

Award Categories
- Citizen of the Year
- Young Citizen of the Year
- Sportsperson / Sports Team of the Year
- Community Organisation of the Year

How to Nominate
The nomination closing deadline is 5pm, Friday 29 November 2019.
Please complete a nomination form and submit one of the following methods:
- Online nominations can be made at www.berriganshire.nsw.gov.au
- Email to mail@berriganshire.nsw.gov.au
- Mail addressed to: Berrigan Shire Council
  Australia Day Awards
  56 Chanter Street
  BERRIGAN NSW 2712
  (Nomination forms can be made available by contacting reception on 03 5888 5100 or by downloading at www.berriganshire.nsw.gov.au)
- Please read both the general and category specific guidelines and eligibility criteria prior to submitting a nomination.
- Additional supporting information may be uploaded or returned with each nomination.

Judging Process
- Nominations will be reviewed by an appointed judging panel including community representatives.
- The selection of recipients will be based upon the nominations received and information available to the judging panel at the time. The judges’ decisions are final and no correspondence will be entered into.
- Berrigan Shire Council reserves the right to withdraw an award if further information or the recipients conduct draws the award into disrepute
- Judging will take place in December 2019
- Winners will be presented on Australia Day in January 2020

Privacy Policy
- Nomination documents will remain confidential
- Berrigan Shire Council may use the nomination information for the purpose of promoting the awards, and in such case nominees will be contacted for consent
Enquiries

- Berrigan Shire Council – 03 5888 5100

General Criteria and Eligibility

- Nominees must be Australian citizens and reside in the Berrigan Shire Local Government Area at the time of nomination
- Unsuccessful nominees may be re-nominated in subsequent years
- Self-nominations will not be accepted
- Awards will not be granted posthumously
- Berrigan Shire Councillors, Council employees or State or Federal politicians will only be considered for work beyond their official duties
- At least one referee must be supplied with the nomination
- All nomination information and material submitted remains the property of the Berrigan Shire Council.

Award Category Criteria and Eligibility:

Citizen of the Year and Young Citizen of the Year

- On 26 January the nominee must be aged 24 years or younger for the Young Citizen of the Year Award and 25 years or older for the Citizen of the Year Award
- The nominee must reside in the Berrigan Shire LGA
- The nominee should be held in high regard in the community
- The nominee should have strong ethical and community values
- Regard will be given to the nominee’s community/charitable/school activities and achievements in the Berrigan Shire LGA for the year immediately prior to granting of the award

Sportsperson / Sports Team of the Year

- The nominee for Sportsperson must reside in the Berrigan Shire LGA; the nominated Sports Team must represent a town or area within the Berrigan Shire LGA;
- The nominee(s) must have made a contribution to sport within the Berrigan Shire LGA during the nominated year;
- The nominee(s) efforts to advance their chosen sporting activity and their performance over the past year are considered
- The nominee(s) have demonstrated an attitude of fair play and good sportsmanship

Community Organisation of the Year

- The nominee must be a not-for-profit organisation and comprising entirely of volunteers;
- The nominee has demonstrated achievement in one or more of the following:
  - Advancing the profile of the Berrigan Shire Council
  - Contributions to volunteering in the community
  - Contributions to the delivery of community services
  - Outstanding contributions within the community in a field of endeavour
  - Displayed exceptional leadership and participation within the community
  - Activities which result in the short and long term benefits for the community as well as promoting welfare and wellbeing.