



EXTRAORDINARY COUNCIL MEETING

Wednesday 24 May, 2023

at 9:15am

Council Chambers, 56 Chanter Street, Berrigan



Agenda

Our Vision

In 2032 we will be recognised as a Shire that builds on and promotes our natural assets and advantages to create employment and economic activity to attract residents, families and tourists.

COMMUNITY STRATEGIC PLAN

Berrigan Shire Council's Community Strategic Plan Berrigan Shire 2032 is a common framework for measuring the achievement of Berrigan Shire 2032 strategic outcomes of:

1. Sustainable natural and built landscapes
2. Good government
3. Supported and engaged communities
4. Diverse and resilient business

The Community Strategic Plan can be found here:

<https://www.berriganshire.nsw.gov.au/council-governance/management-plans-codes-reports>

RISK MANAGEMENT POLICY & FRAMEWORK

Berrigan Shire Council is committed to managing its risks strategically and systematically in order to benefit the community and manage the adverse effects to Council.

Risk Management is everyone's responsibility. It is an activity that begins at the highest level and is applied consistently through all levels of Council. All workers are required to integrate risk management procedures and practices into their daily activities and must be competent and accountable for adequately managing risk within their area of responsibility.

The Risk Management Policy & Framework can be found here:

[Risk Management Policy and Framework](#)



Extraordinary Council Meeting

Wednesday 24 May, 2023

BUSINESS PAPER

The Extraordinary Council Meeting of the Shire of Berrigan will be held in the Council Chambers, 56 Chanter Street, Berrigan, on Wednesday 24 May, 2023 when the following business will be considered:-

ITEMS OF BUSINESS

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No business, other than that on the Agenda, may be dealt with at this meeting unless admitted by the Mayor.

KARINA EWER
CHIEF EXECUTIVE OFFICER

1 OPENING OF MEETING

In the spirit of open, accessible and transparent government, Berrigan Shire's Council meetings are audio recorded. By speaking at a Council Meeting, members of the public agree to being recorded. Berrigan Shire Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures that are made during the course of the Council. Opinions expressed or statements made by individuals are the opinions or statements of those individuals and do not imply any form of endorsement by Berrigan Shire Council.

Confidential matters of Council will not be audio recorded.

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An audio recording of the Council Meeting will be taken for administrative and minute preparation purposes only and is provided to the public for listening purposes to support Council's statutory obligations.

2 ACKNOWLEDGEMENT OF COUNTRY

"We acknowledge the Traditional Owners whose country we are gathered on, and we pay respect to the elders, past, present, and future and extend respect to all First Nations People."

3 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE OR ATTENDANCE VIA AUDIO-VISUAL LINK BY COUNCILLORS

3.1 Apologies/Leave of Absence

Nil

3.2 Attendance Via Audio-Visual Link

Nil

4 DISCLOSURES OF INTERESTS

5 REPORTS TO COUNCIL

5.1 Finley Saleyards

Author:	Chief Executive Officer, Karina Ewer
Strategic Outcome:	2. Good government
Strategic Objective:	2.1. Berrigan Shire 2032 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting
Delivery Program:	2.1.3. Council operations and financial management support ethical, transparent and accountable corporate governance
Council's Role:	Service Provider: The full cost (apart from fees for cost recover, grants etc) of a service or activity is met by Council
Appendices:	<ol style="list-style-type: none">1. Finley Saleyards WHS and Risk Assessment Quote2. AAW-SG_Livestock-at-Saleyards-and-Depots_2018 (under separate cover)3. NLIS-Sheep-and-Goats-Guidelines-for-NSW-saleyards-and-stock-agents (under separate cover)4. Finley Saleyards Proway Report (under separate cover)5. CONFIDENTIAL: Finley Saleyards Report (under separate cover)6. Capital Expenditure Review - Finley Saleyards Rectification (under separate cover)7. CONFIDENTIAL Council Report - 7.2 Finley Saleyard (under separate cover)

Recommendation

That Council suspend operations of the Finley Saleyards until the outcome of the WHS Audit is known and Council has had time to consider its options in relation to that report.

Purpose

The purpose of this report is to seek Council's continuing direction in regard to the Finley Saleyards.

Summary

At Council's May 2023 Ordinary Meeting, Council moved the following in regards to the Call for Proposals and other actions for Council staff to consider regarding the Finley Saleyards.

10.2 → Finley-Saleyards--Call-for-Proposals**Resolved-- → OCM-108/23****Moved: → Deputy Mayor Carly Marriott****Seconded: → Cr Sarah McNaught****That Council:**

- 1. → Place on hold the Call for Proposals process**
- 2. → Invite SafeWork NSW to inspect the Finley-Saleyards and provide advice and direction**
- 3. → Arrange for fresh estimates of work to address any items of concern identified by SafeWork NSW**
- 4. → Investigate options for the subdivision of the saleyard lot for future lease and sale.**

CARRIED

Council staff commenced working implementing the motion immediately following the meeting.

SafeWork we contacted to engage them to assess the Finley Saleyards and provide information as to the work to be done. Their advice was that they would not normally attend a site unless a relevant incident had occurred, and maybe not even then considering they have record of them directing Council to address a number of matters. Their verbal advice was to “get an engineer”. The did however offer to deliver a presentation to Council about their obligations under the Work Health and Safety Act.

I therefore approached the following groups to get a quote to come and assess the saleyards (all area aware of the urgency of the work to be conducted):

- Outcross (saleyard specialists) <https://www.outcross.com.au/consulting.html> - responded could assist, have not been able to connect at the time of writing this report
- McDonald Lawson Carter (saleyard specialists) <https://www.mcdlc.com.au/consultant/11/terry-mcdonald> - received advise unable to assist as not within normal work undertakings
- Read Consulting Group (WHS Auditor) <http://readconsultinggroup.com.au/> - response not yet received (only able to contact today 22 May 2023)
- Safety Risk Consultants (WHS Auditors) <https://www.safetyriskconsultant.com/> - quote received \$4,250 does not include airfares or accommodation and dose (included in **Appendix 1**).
- Safety & Environmental Services Australia (WHS Auditors) <https://www.sesa.com.au/occupational-health-safety-ohs-consultants-sydney-nsw-act/>
- Safety Consultants Australia (WHS Auditors) https://www.safetyconsultantsaustralia.com.au/safety-management/?gclid=CjwKCAjwvJyjBhApEiwAWz2nLWvKcsVL80uGbPXX48u_slupCqu6yO-EoCewzk9awZzynuqeNBPxuRoCaNMQAvD_BwE

I note for Council that the email that contained the quote from Safety Risk Consultants indicated the Finley Saleyards is listed with SafeWork as a high risk worksite already, which may explain their response to our request for advice.

I also contacted Andrew Mott to see if he would be interested in undertaking the subdivision work requested. I am trying to arrange to meet him on site in the coming week or so. I may not be able to fit it in so will probably have to delegate to another person such as our Michelle Koopman. It should be noted that it appears the saleyards are already on a separate parcel, though the boundaries of that parcel may require some adjustment to include structures built over time.

Council also verbally requested staff see if they were able to find current guidelines regarding the standards at which Saleyards should be operated. I have been able to find two pertinent documents that are included at **Appendix 2** and **3** for Council's information.

Short Term Licence for Call for Proposals Preferred Proponent

Below Council will see where I note the relationship between the current lessee and the agents appears to be broken. I had floated the idea of perhaps offering them a short term licence. I am still investigating if this is possible as they may need to incorporate (given it is a group of people) and they will need appropriate insurances in place before that can happen. I have not had sufficient time to explore the options available to keep the site operating at the time of writing this report.

Background

Council has a long history of considering the issues that directly concern the continued operation of the Finley Saleyards.

Initially approaches were made to market for a report to be commissioned into what would be the minimum requirements to bring the Finley Saleyards to a safe operating standard. Only one response was received and Council engaged Proway to provide the report. Proway's report is attached at **Appendix 4**.

Proway's report cost Council \$7,000 at the time. The report was presented to Council in February 2019 and Council went to tender to consider the cost of doing all works. Despite the pricing included in the Proway report, tender prices came back in the vicinity of \$1.7M to complete all works. Proway were the only respondents that addressed all items from their own report including the identified WHS matters. The other tenderer provided Council with a quote covering only the sheep ramps. Council therefore decided to break up the works and attend to the most urgent matters first.

Council decided at that time to wait to see if grant funding could be obtained to address the matters of immediate concern.

The issues with the Finley Saleyard have continued to this point with Council considering various matters at the following meetings:

- December 2019 – Overhead powerlines being undergrounded
- May 2020 – Confidential legal advice regarding outstanding WHS Issues at the site (provided again under separate cover) – **Appendix 5** – and another non-confidential report from Council officer recommending the closure of the Finley Saleyards. Council moved as follows

7.15 FINLEY SALEYARDS

- 112** **RESOLVED** Crs Bodey and Morris that the Council note the General Manager's report and defer this item for consideration at the next Strategic & Policy Planning Workshop.

I cannot find the minutes from the Strategic and Policy Workshop in June 2020 but there is a report to Council at the June 2020 meeting. That report is included at **Appendix 6**. Council resolved as follows:

7.3 FINLEY SALEYARDS

122 RESOLVED Crs Bruce and Taylor:

1. That the Council refurbish the Finley Saleyards in accordance with Phase One of the Proway Report as submitted in the HVSP grant application and Phase Two as amended subject to the receipt of funding over and above the existing Council budget of \$210,000;

Estimated cost Phase 1 \$563,000
Estimate cost Phase 2 \$515,000
Estimated Total cost \$1,078,000
2. The progress of this resolution be reviewed within 3 months
3. That the issue of insurance from Scanclear Lease be immediately addressed to remove any liability for the Council and that discussion be completed by Wednesday 15th July, 2020
4. That Scanclear work with the Council to immediately implement a Worksafe manual for best practice at the Saleyards on the current working conditions subject to the legal advice received from Kell Moore Lawyers.

- August 2020 – CONFIDENTIAL item regards insurance (**Appendix 7** – provided separately)
- January 2021 – regards the appointing of the panel to assist with managing the tender for the agreed works (undergrounding power, cattle loading area, cattle selling pens, sheep loading ramps and unisex toilet) with grant funding moneys of \$281,000
- September 2021 – tender selection for the works agreed above. This is the tender had only two respondents, one for the sheep ramps and one for the entirety, including the WHS Considerations. Council decided at that meeting to not accept either tender and delegated to the CEO to negotiate directly with providers to provide the Finley Saleyards Refurbishment. The result of those negotiations was that the following works would be undertaken:
 - Relocate overhead power lines on Hamilton Street underground (complete) - \$188,000
 - Renovate cattle forcing yards (complete) - \$25,000
 - Ramp nibs (complete) - \$17,000
 - Double deck loading ramp and forcing yard (incomplete) - \$118,000
 - Sheep ramps (complete) - \$215,000Total Cost: \$563,000

Works that Council has committee funds for in the future include:

- Replace existing yard with new fences and gates (\$494,000)
- Install unisex toilets (\$40,000)
- Safety hide (\$1,000)

The amount of \$535,000 is therefore allocated against these works in Council's current budget.

Council asked for legal advice regarding current lease options and a viability report for the Finley Saleyards, hence the engagement of Michael Gobel.

- May 2022 (SPW) – Mr Carey advised his intention to exercise his 5 year option
- June 2022 (SPW) – Discussion with Mr Gobel
- July 2022 – suspended the installation of an unfunded fourth sheep ramp until the receipt of the independent viability and options report
- 27 July 2022 – serious injury at the Saleyards site included legal advice and reasoning for the decision to temporarily close the site until emergency works undertaken
- September 2022 (SPW) – presentation by Michael Gobel
- September 2022 – Considered the Viability and Options Report – decision as follows:

8.7 → Finley-Saleyards--Viability-and-Options

Resolved-- → OCM-287/22

Moved: → Cr-Renee-Paine

Seconded: → Deputy-Mayor-Carly-Marriott

That Council, having considered the Viability and Options Report prepared by Regional IQ,:

- 1. → Call for expressions of interest for willing partners to invest in the ongoing operation of the Finley-Saleyards complex, and**
- 2. → Seek legal advice around the lease of the Finley-Saleyards; and**
- 3. → Seek a registered valuer to provide market value for the saleyards precinct; and**
- 4. → Consult with the Berrigan Shire community after the responses for the expression of interest have been received.**

CARRIED

The call for Expressions of Interest became the Call for Proposals which is the matter currently before Council.

Staff advice has, since the report in May 2020, advised that the best course of action for Council to consider is the closure of the site, both because the works required are significant and will require significant investment on the part of Council, and because the site continuing as a saleyard is not viable in the long term, thereby making significant investment extremely risky.

Staff and my advice remains, that continuing to expend money on this site will have considerable adverse effects on Council's long term financial sustainability, especially given the amounts required to bring the saleyards to a standard suitable to make it competitive in the current and future market, is not responsible when considering the fact the site is not viable in the long term. Closure action should therefore be commenced as soon as possible.

ARIC Recommendation

A report was presented to ARIC on 22 May 2023 outlining the history of the Finley Saleyards and the matters as it currently stands. ARIC's recommendation as a result of that report, and after significant discussion is as follows:

"Due to the risks associated with the Finley Saleyards not being a safe workplace, ARIC is of the view that sales at the Finley Saleyards be immediately suspended until such time that it can be deemed a safe workplace" Members in favour – Linda MacRae, Angela Urquhart, Todd Bentley.

Against, Cr. Cornwall-McKean, Notice of dissenting view, "that the saleyards remain open to sales, on the basis that Council expeditiously arrange to have a safety audit completed and a report provided prior to any decision to close."

Council are asked to note that although the ARIC are only an advisory committee, it is made up of a three independent experts in their fields, including a local farmer who has worked in Council in the past.

Risks

The following risks have been assessed as per the Council's [Risk Management Framework](#):

Risk advice remains as it has been presented on a number of occasions to date. I still believe the risks to Council, Councillors, staff and the community, remain at unacceptably high levels.

Options

1. Immediately suspend the operation of the sales at the Finley Saleyards until the outcomes of the WHS audit are known and Council can determine if it is able to address the issues outlined in any report presented.

Conclusions

My advice continues to be that the worksite is inherently unsafe and should be closed until Council makes its decision as to the future of the site (i.e. whether to invest required funds to urgently address all WHS issues, or to close the site).

From: pdronsky@optusnet.com.au
To: [Karina Ewer](#)
Subject: RE: Finley Saleyards WHS and Risk Assessment
Date: Monday, 22 May 2023 9:10:17 AM
Attachments: [image003.png](#)
[image004.png](#)
[Quote Berriganshire 220523.pdf](#)

Hi Karina,
Thank you for your contact and opportunity to quote.
It appears as though the saleyard operation has been pushed into the high risk area due to poor infrastructure.
Without stating the obvious, personal prosecutions can manifest if known safety hazards are not adequately dealt with.
Please find attached the quote to perform the work.

Regards
Peter Dronsky (BSc UNSW; Lead Auditor NATA)
Senior Consultant SRC

Mobil: 0490 777 355
Email: pdronsky@optusnet.com.au
Web: www.safetyriskconsultant.com



From: Karina Ewer <KarinaE@berriganshire.nsw.gov.au>
Sent: Friday, 19 May 2023 11:21 AM
To: safetyrisk@optusnet.com.au
Subject: Finley Saleyards WHS and Risk Assessment

Peter

As per our conversation a few moments ago, would you please provide a quote to come to Finley and assess our saleyards.

The Finley saleyards are quite aged and have been operated under lease by a relatively disengaged stock agent for some time. We believe there are a number of WHS issues in particular that require urgent attention.

To assist, I am providing a report Council commissioned in 2019 regarding the state of the saleyards, noting the report was done by a company who build, install and maintain saleyards across the region. I will provide some background however. To date, only the sheep ramps and the undergrounding of power have been attended to as the most urgent of matters.

I am meeting with Council again on Wednesday 24 May 2023 and am hoping I might have a quote available by then so they can determine if they would like to engage your services.

I appreciate your time today and hope you are able to assist.

Regards

Karina Ewer MBA, MCDR, MAHRI, GAICD

Chief Executive Officer

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"Out beyond the ideas of right doing and wrong doing, there is a field. I will meet your there. Where the soul lies down in the grass the world is too full to talk about." – Rumi (Ancient Persian Poet)

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Peter Dronsky

Mobile: 0490 777 355

Email: pdronsky@optusnet.com.au

Web: www.safetyriskconsultant.com

22 May 2023

Dear Karina,

RE: QUOTATION FOR WORK

Please find below proposed scope of work and cost to perform the work for your organisation.

SCOPE OF WORK

1. Safety Risk Review Scope

Conduct a comprehensive safety risk audit that is inclusive of (but not limited to):

- The saleyard facility, its infrastructure and the grounds that it occupies.
- The interface of workers (and the tasks they carry out) with the facility and infrastructure.
- The interface of the public with the facility and infrastructure.
- Identification of safety risk gaps and deficiencies (for all above) with respect to the WHS Act, WHS Regulations, and relevant WHS codes of practice (for the enterprise) and best due diligence practices.

2. Safety Risk Review Report

Draft and supply formal safety risk report detailing audit findings, gaps, deficiencies, improvement opportunities and provide commentary guidance in how to effectively close out all non-complying issues identified. The report will also highlight current risk exposures that could result in potential personal prosecution of Councillors and Council senior managers.

3. Additional Services

- Engage in review report discussion for clarifications, guidance & provision of further advice.
- If required, supply relevant WHS Codes of Practice, WHS guidance & instructional publications relevant for the enterprise.

COSTING

Cost to perform the work as defined above is **\$4,250** (gst included).

Please note:

- Travel time to / from Sydney is included in the quote.
- Airfares and possible overnight accommodation are not included in the quote.

Yours Faithfully,

Peter Dronsky (BSc UNSW; Lead Auditor NATA)

Senior Consultant (SRC)

5.2 Draft Integrated Plans

Author:	Recreation Officer, Emma McQueen
Strategic Outcome:	2. Good government
Strategic Objective:	2.1. Berrigan Shire 2032 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting
Delivery Program:	2.1.2. Meet legislative requirements for Council elections, local government and integrated planning and reporting
Council's Role:	Strategic Partner: The Council partners with other agencies, stakeholders, community groups etc in the delivery of a Council provided service or activity that aligns with Councils Strategic outcomes or Delivery Program.
Appendices:	Nil

Recommendation

That the Council:

1. Adopt the following draft plans and strategies and policy for public exhibition and comment:
 - Review of the Long-Term Financial Management Plan 2023 – 2033
 - Review of the Asset Management Strategy 2022 – 2032
 - Review of Workforce Development Plan 2022 – 2026
 - Review of Delivery Program 2022 – 2026
 - Draft Annual Operation Plan 2023 – 2024 and
 - Draft Revenue Policy included in the Draft Operational Plan 2023 – 2024
2. Re-adopt the Financial Policy 2023 included in review of the Long-Term Financial Plan 2023 – 2033.
3. Place the suite of draft and reviewed Integrated Plans on public exhibition for at least 28 days from Thursday, 25 May 2023 until 5:00 pm on Thursday, 22 June 2023.
4. Resolve that an Extraordinary Council meeting be held Wednesday, 28 June 2023, at 9.00 am so the Council may consider, and order submissions received concerning the reviewed suite of Integrated plans and adopt with any amendments these plans.

Report

At the Council's Ordinary Council Meeting 19 May 2023, the Council resolved that Council staff would present to the Council for endorsement and public exhibition and comment:

- Reviewed Long-Term Financial Management Plan 2023 – 2033;
- Reviewed Asset Management Strategy 2022 – 2032;
- Reviewed Workforce Development Plan 2022 – 2026; and
- Reviewed Delivery Program 2022 – 2026.
- Draft Operational Plan 2023 – 2024 inclusive of:
 - o Draft Rating and Revenue Policy 2023 – 2024
 - o Draft Fees and Charges 2023 – 2024
 - o Draft Annual Budget and Draft Capital Works Program 2023 – 2024; and
 - o Draft Capital Works Plan 2023/2024

Presented for Council consideration is a draft and reviewed Resourcing Strategy 2021 – 2031. The Draft Resourcing Strategy 2022 – 2032 includes:

- Draft Long-Term Financial Plan 2023 – 2033
- Draft Asset Management Strategy 2022 – 2032
- Draft Workforce Development Plan 2022 – 2026

As part of the review conducted there are no material changes to the appended Draft Long-Term Financial Strategy 2023 – 2033 other than the inclusion of an updated base case financial scenario. Nor, are there material changes to the Draft Asset Management Strategy 2022 – 2032.

The appended reviewed Draft Workforce Development Plan 2022 – 2026 includes several new actions designed to strengthen the operations of the Council's human resource function. The Draft Workforce Plan is also informed by an updated profile of the staffing complement and the organisational structure adopted by the Council at the Ordinary Council Meeting held 19 April 2023.

The appended reviewed Delivery Program 2022 – 2026 and Draft Annual Operational Plan 2023/2024 includes new strategies and supporting actions to be endorsed for inclusion in the Council's Draft Annual Operational Plan 2023/24, these include:

- A review of the Council's Development Control Plan (DCP) following the finalisation of the review of the Local Environment Plan (LEP)
- Complete the installation of Electric Vehicle charging stations across four townships and commence an investigation into the implications for plant and equipment renewal, maintenance, and charging infrastructure
- Implementation of the Council's Reflect – Reconciliation Action Plan
- Delivery of grant funded capital works projects
- Implementation of new budget software

Unfunded projects –

- Grant of funds to Southern Riverina Wellbeing Collective for the employment of a youth worker for the Live4Life program
- Implementation of the Finley Lake Masterplan and Cemetery Master Plan
- Implementation of planned reviews of Crown Land Plans of Management

The Draft Operational Plan 2023/2024 also includes summary commentary on the Council's draft budget, the Council's Fees and Charges, the Council's draft budget also the detail of the draft Capital Works budget.

As the next Ordinary Council Meeting is scheduled for the 21 June 2023, an Extraordinary Meeting will need to be convened to comply with the statutory requirement that the Council's draft suite of integrated plans is exhibited, and public comment sought for a minimum of 28 days.

5.3 Barooga Football Netball Club Changerooms Project

Author:	Acting Director Corporate Services, Tahlia Fry
Strategic Outcome:	3. Supported and engaged communities
Strategic Objective:	3.2. Support community engagements through life-long learning, culture and recreation
Delivery Program:	3.2.1. Provide opportunities for life-long learning, culture expression and recreation
Council's Role:	Asset Owner: As the owner (or custodian, such as through a Trust Deed) of an asset (road, footpath, building, playground etc) the Council has a responsibility for capital, operating and maintenance costs
Appendices:	Nil

Recommendation

That Council assist Barooga Football Netball Club with the projects procurement process including use of Councils procurement resources and once a successful tenderer is awarded delegate project management to Barooga Football Netball Club with Nathan O'Connell as Project Manager.

Purpose

To seek Council's approval or otherwise to support Barooga Football Netball Club (BFNC) through the procurement process for their successful grant funded project for the Netball Club Change rooms and then delegate the Female Friendly Community Sport Facilities and Lighting Upgrades Grant Program

Summary

The BFNC was recently successful in obtaining grant funding of \$154,000 under the Female Friendly Community Sport Facilities and Lighting Upgrades Grant Program to construct two new change room facilities at the Barooga Recreation Reserve, which is Crown Land under Councils control. BFNC expects the project to cost approximately \$200,000 and the club will contribute the gap in funding. BFNC currently have an approved development application for this project.

BFNC are seeking approval to manage the grant funded project themselves after Council has awarded a successful tenderer and are seeking delegation from Council to do so. However, BFNC would like to request Councils assistance to complete the procurement process including the use of Councils resources such as employees, Tenderlink and advertising costs.

Background

The BFNC has received grant funding to construct and fit out two new change rooms at the Barooga Recreation Reserve which will include four toilets, four showers and two basins. This facility will also include parent and all abilities amenities with ramp access available. The BFNC will contribute any funding gaps for this project.

Issues and Implications

There are no real issues or implications with regards to this project as the works will not be completed by Council staff past the procurement process and the project will be overseen by a qualified and experience Project Manager.

Policy

Capital Works on Community Facilities Policy

Financial

The cost to Council will be minimal under \$5,000 including staff time, use of Tenderlink and advertising expenses.

Risks

The following risks have been assessed as per the Council's [Risk Management Framework](#):

1. Social (Reputational) Risks

	Consequence				
Likelihood	1	2	3	4	5
A	Medium	High	High	Very High	Very High
B	Medium	Medium	High	High	Very High
C	Low	Medium	High	High	High
D	Low	Low	Medium	Medium	High
E	Low	Low	Medium	Medium	High

Council could face reputational risks if the project was not managed and carried out correctly. However, with Nathan O'Connell engaged as the Project Manager this risk is classified as medium as Nathan is a highly experienced project manager and has a large portfolio of grant funded projects. Therefore, it is unlikely this would occur.

2. Built Environment

	Consequence				
Likelihood	1	2	3	4	5

A	Medium	High	High	Very High	Very High
B	Medium	Medium	High	High	Very High
C	Low	Medium	High	High	High
D	Low	Low	Medium	Medium	High
E	Low	Low	Medium	Medium	High

Given the increased service level it is highly unlikely that Council will receive complaints about the BFNC delivering this infrastructure.

3. Financial

	Consequence				
Likelihood	1	2	3	4	5
A	Medium	High	High	Very High	Very High
B	Medium	Medium	High	High	Very High
C	Low	Medium	High	High	High
D	Low	Low	Medium	Medium	High
E	Low	Low	Medium	Medium	High

Council will on be making a minor financial contribution in the procurement process so the financial risk to Council is low. Even if Council had to step in and take over the project in its entirety the financial risk is still low due to the project value being less than 2% of Councils total budget.

Options

1. Assist BFNC with the procurement process including awarding the successful tenderer and thereafter delegate management of the grant funded project to BFNC with Nathan O'Connell as the Project Manager
2. Delegate the management of the grant funded project to BFNC in its entirety with no input from Council
3. Council to manage the grant funded project in its entirety

6 CONCLUSION OF MEETING

The next Extraordinary Council Meeting will be held on Wednesday 21 June 2023 from 9:15am in the Council Chambers, 56 Chanter Street, Berrigan.

There being no further business the Mayor, closed the meeting at [type time](#).