



# ORDINARY COUNCIL MEETING

Wednesday 20 September, 2023

at 9:15am

Council Chambers, 56 Chanter Street, Berrigan



## Late Items Agenda



Ordinary Council Meeting  
Wednesday 20 September, 2023

**LATE ITEMS BUSINESS PAPER**

The Ordinary Council Meeting of the Shire of Berrigan will be held in the Council Chambers, 56 Chanter Street, Berrigan, on Wednesday 20 September, 2023 when the following business will be considered:-

**ITEMS OF BUSINESS**

<b>8</b>	<b>REPORTS TO COUNCIL</b> .....	<b>3</b>
8.33	2023 Financial Year Results.....	3
8.34	EOI - Community Strategic Plan .....	9

No business, other than that on the Agenda, may be dealt with at this meeting unless admitted by the Mayor.



KARINA EWER  
CHIEF EXECUTIVE OFFICER



## 8 REPORTS TO COUNCIL

### 8.33 2023 Financial Year Results

<b>Author:</b>	<b>Acting Director Corporate Services, Tahlia Fry</b>
<b>Strategic Outcome:</b>	2. Good government
<b>Strategic Objective:</b>	2.1. Berrigan Shire 2032 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting
<b>Delivery Program:</b>	2.1.3. Council operations and financial management support ethical, transparent and accountable corporate governance
<b>Council's Role:</b>	<b>Service Provider:</b> The full cost (apart from fees for cost recover, grants etc) of a service or activity is met by Council
<b>Appendices:</b>	1. June 2023 Budget V Actuals (under separate cover)

### Recommendation

That Council:

1. Note the 2022/2023 Financial Year Operational and Capital Cash Budget results attached as Appendix 1
2. Note the carried forward balance for the 2023/2024 Financial Year
3. Vote for the revotes below to be re-allocated a budget in the 2023/2024 Financial Year

---

### Purpose

The following report provides a comprehensive overview of the financial performance and key financial figures for Berrigan Shire Council during the 2022-2023 Financial Year (FY). Please note that the figures in this report are preliminary and subject to change pending the outcome of the audit process.

### Summary

**1. Cash Surplus:** The Council produced a cash surplus of \$3,191,000 for the 2022-2023 FY. However, it is important to note that \$1,200,000 of this surplus is attributable to prior year surpluses being used. This means that a portion of the surplus is not generated from the current year's operations but rather from previous years.

**2. Carried Forward Surplus:** As of 30 June 2023, the Council has a current balance of carried forward surpluses amounting to \$7,019,191. This surplus can be used in future budgets to fund various projects or cover expenses if the Council chooses to do so.



**3. Unrestricted Funds:** As of 30 June 2023, the Council has a current balance of unrestricted funds of \$12,029,000. This is the amount of Councils cash that is available for use in the General Fund. Restricted cash includes unexpended grant funding, internal council allocated reserves, external legislated restrictions such as monies held for Developer Contributions and the Water, Sewer and Domestic Waste funds. Confirmation of this amount will be provided within the annual financial statements.

**4. Carried Forwards to 23/24FY:** The Council plans to carry forward a total amount of **(\$471,508)** which includes revenue (\$9,966,042) and expenditure (\$10,437,550) from the 22/23FY to the 23/24FY budget. This figure includes funds for works that have already commenced, procurement has started, or projects have been grant-funded.

A detailed list of carry forwards is provided below.

DESCRIPTION – CARRY FORWARDS	JUNE 2023
BGA - EXPANSION WTP	(3,485,000)
FIN - UPGRADE WTP (DAFF)	(1,759,643)
BGA SWING BRIDGE REPAIR LGRF	(830,000)
CHANTER ST BGN POWERLINE SCCF5	(494,000)
REPLACE AC WATER MAINS	(359,509)
METER CYBAL REPLACEMENT	(348,416)
BUSHFILEDS RD 00-5KM	(276,550)
BGA REC RES CRICKET NETS SCCF5	(265,778)
BARNES RD-MAXWELL TO STH COREE	(217,205)
BGA REC RESERVE REDEVELOPMENT LRCIP3	(214,886)
SOLAR LIGHT BAROOGA SCCF5	(185,000)
LRCIP3 INFRASTRUCTURE GRANT	(173,690)
UPGRADE SEWER TELEMENTRY	(150,554)
FLOODPLAIN MANAGEMENT PROGRAM	(135,954)
LOCAL ENVIRONMENTAL PLAN REVIEW	(131,175)
NSW ELECTRIC VEHICLE CHARGERS	(104,733)
WATER FUND HOUSING RELOCATION	(70,000)
SNELL RD - KAMAROOKA TO CHOMLE	(68,180)
SEPPELTS LEVEE	(64,784)
TOWN BEACH SEWER UPGRADE	(59,199)
TRADE WASTE MANAGMENT	(59,000)
RESEAL LOWER RIVER RD - 150M STH OF LEVEE TO SOUTH	(58,476)
BURKINSHAW ST BGA TOWNSCAPING LRCIP3	(57,910)
FINLEY WAR MEMORIAL REFURB LRCIP3	(57,550)
RESEAL PEPPERTREE RD - MR363 TO VICKERS	(57,209)
RESEAL CARRAMAR RD - BACK BAROOGA TO 6802 EAST	(47,086)
RESEAL COREE ST - TUPPAL TO ULUPNA	(45,443)
STORMWATER CATCHMENT PLAN	(41,100)
REHAB EXHAUSTED LANDFILLS	(35,000)
ASSET REVALUATION EXPENSE	(33,885)
FIN - UPGRADE PUMP STATION	(32,371)
TOC OFFICE RENEWAL	(31,546)



STREET & GUTTER CLEANING	(31,330)
CONSTRUCT LABORATORY ROOM	(31,144)
FIN SHOWGROUNDS ELECTRICAL	(30,000)
TOC SPORTSGROUND LED UPGRADE LRCIP	(30,000)
TOCUMWAL CCTV	(29,079)
SEWER TREATMENT COMPONENT RENE	(25,453)
CROWN LANDS PLANS OF MANAGEMENT	(24,361)
RESEAL HONNIBALL DRIVE - MURRAY TO END	(23,522)
TELEMETRY UPGRADE - WATER	(21,923)
WATER NETWORK MODELLING	(21,013)
COMMUNITY STRATEGIC PLAN REVIEW	(20,000)
PEPPERTREE RD - 3660 TO 4660	(17,542)
UPGRADE AMENITIES AT ALL STP	(16,810)
BGN - WTP FENCE REPLACEMENT	(15,584)
TOCUMWAL CRICKET CLUB NEW ROOF	(15,268)
FIN - FILTERED & UNFILTERED MAIN TONGS/HOWE STS	(15,037)
RESHEET AUBURN MOMALONG ROAD	(14,810)
ADMIN JC TAX FBT ACCOUNT	(14,000)
MR550 TOCUMWAL - MULWALA RD	(13,707)
BGN - NEW LANDFILL HOLE	(13,672)
LIBRARY SPEC. PROJ. OPERATING	(12,337)
LED LIGHTING UPGRADE SCCF3 GRANT	(12,000)
HERITAGE OFFICER - LOCAL HERITAGE INCENTIVE FUND	(10,000)
RESEAL TONGS ST - MURRAY TO 630M WEST	(8,555)
BGA LIONS PARK IMPROVEMENT LRCIP	(5,000)
RESEAL CASEYS RD	(4,567)
SHOULDER RESHEETING	(3,852)
MAINS RETIC - TOC	(3,837)
RESEAL TUPPAL RD	(2,315)
TOC GOLF CLUB PATH LRCIP	8,000
BGA LAWSON DRIVE PATH LRCIP	8,000
RFS HAZARD REDUCTION GRANT	11,000
BAROOGA TO COBRAM PATH LRCIP	14,000
DWM TRANSFER TO RESERVE	48,672
DRIVE ELECTRIC NSW EV GRANT	54,000
TOC AERODROME RUNWAYS GRANT RAPII	90,000
KERB & GUTTER UPLIFT LRCIP2	123,000
RMS REHABILITATION WORKS FUNDING	132,252
FINLEY NETBALL COURTS LRCIP2	140,000
APEX PARK CARPARK LRCIP2	145,000
JERSEY STREET PRECINCT BBRF3	148,000
SEWER TRANSFER FROM RESERVE	372,466
SHARED PATH GRANT GFR	600,000
SCCF - 0231 GRANT	909,000
LOCAL GOVERNMENT RECOVERY FUND LGRF	1,000,000
GRANT - SAFE & SECURE WATER	1,171,365



WATER TRANSFER FROM RESERVE

4,991,287

**TOTAL CARRY FORWARDS**

**(471,508)**

**5. Unstarted Projects (Revotes):** There is a budget of **(\$2,666,423)** for works that were not yet started as of June 2023. However, the effect on the budget surplus is (\$866,000) due to a large portion of projects being in the Water and Sewer Fund which is self-funding. The Council may choose to reallocate a budget to these projects in the 23/24FY. Council will need to resolve to allocate a budget for these projects.

The below table provides details of all proposed expenditure revotes for the 23/24FY. Council needs to resolve to allocate a budget to the below projects.

<b>DESCRIPTION</b>	<b>REVOTES JUNE 2023</b>
NEW DRYING BED	(440,000)
AC MAIN RENEWALS	(297,913)
BGA 1ML FILTER WATER RESERVOIR	(200,000)
LEVEE 1 10850-11412	(137,000)
SEWER RTU UPGRADES	(104,000)
REPLACE INTAKE PUMP FINLEY DAM	(100,000)
TOC BACKWASH BYPASS LINE	(90,000)
FIN - DESILTING PONDS	(80,000)
RESHEET MIECHELS RD SH17 - 3.1	(69,000)
OTHER MINOR WORKS	(63,510)
SNELL RD - KAMAROOKA TO CHOMLE	(63,000)
HORSEFALL ST - JERILDERIE/DENISON	(60,000)
LANE 961 - BRUTON ST BAROOGA	(60,000)
RESEAL TOCUMWAL ST - MCNAMARA TO PINNUCK	(55,000)
AUTOMATION QUALITY CONTROL	(50,000)
FIN-ODOR INVESTIGATE/ MITIGATE	(50,000)
COREE ST MEDIANS - ULUPNA TO TONGS MEDIAN	(50,000)
RACECOURSE RD BGN WALKING TRAC	(50,000)
RESHEET LAFFAYS RD	(41,000)
MAJOR PUMP REPLACEMENT	(40,000)
LAWSON DR BGA	(40,000)
RESEAL DAVIS ST	(38,000)
DENISON ST - HORSFALL/NANGUNIA	(35,000)
BGN TOWN DAM EMBANKMENT STABILISATION	(35,000)
BGN TRICKLE FILTER ARM UPGRADE	(30,000)
BAROOGA STREET - HORSFALL TO NANGUNIA	(25,000)
INSTALL VSD AT PUMP STATIONS	(25,000)
MURRAY ST WARMATTA TO WOLAMAI	(22,000)
COMPRESSOR REPLACEMENT	(20,000)
REFURBISH CONCRETE WORK FINLEY	(20,000)
FIN EFFLUENT RECYCLING FACILITY	(20,000)
DESLUDGING OF LAGOONS	(20,000)
RESEAL MCMURRAYS RD - BROUGHANS TO END	(20,000)
RESEAL DRAYTONS RD - YARRAWONGA TO WEST	(20,000)



TONGS ST WALKING TRACK	(20,000)
BRUTON ST - KERB CONNECTION	(15,000)
FIN - WTP FENCE REPLACEMENT	(15,000)
TOC - FENCE REPLACEMENT	(15,000)
RESEAL DENISON ST BGN ALL	(13,000)
BGN - STATIC MIXER	(12,000)
SNELL RD - ARRAMOGONG TO MCKIN	(12,000)
EMILY ST - LANE 960 TO FALKINER	(10,000)
BGN AIR SEPERATOR CONNECTION	(10,000)
FIN AIR SEPERATOR CONNECTION	(10,000)
MINOR WATER MAIN RENEWALS	(10,000)
FIN - GRAVEL POND BANKS	(10,000)
REPLACE COMPRESSOR TOCUMWAL	(9,000)
SNELL ROAD KAMAROOKA-CHOMLEY	(6,000)
RESEAL HOYLE ST TOC	(6,000)
SNELL RD - ARRAMAGONG TO MCKIN	(5,000)
BAROOGA ST TOC - MURRAY TO MOR	(5,000)
REPLACEMENT OF MINOR PLANT	(4,000)
RESEAL LANE#840 - PINNUCK TO ULUPNA	(4,000)
RESEAL DENILQUIN ST TOC	(4,000)
SNELL ROAD ARRAMAGONG-MCKINLEY	(1,000)
<b>TOTAL REVOTES</b>	<b>(2,666,423)</b>

**6. Adjusted Budget Surplus 23/24FY:** Council currently has a budgeted surplus for the 23/24FY of \$27,000. If Council choose to accept all of the proposed revotes listed within this report the revised budgeted surplus for 23/24FY will be \$100,069.

However, it is important to note Council would be making a budget deficit of (\$1,310,508) if surpluses attributable to prior years were not used. The total balance brought forward amount is attributable to the 22/23FY and this surplus is largely attributable to the 23/24FY Financial Assistance Grant being paid in full in the 22/23FY.

A Summary is provided below:

<b>Current 2024 Budgeted Surplus</b>	<b>\$27,000</b>
Surplus Balance Brought Forward	\$1,410,577
2023 FY Carried Forwards	(\$471,508)
2023 FY Revotes	(\$866,000)
<b>Adjusted 2024 Budgeted Surplus</b>	<b>\$100,069</b>

**7. Outstanding Borrowings:** The Council has outstanding borrowings of \$7,030,639.17 as of 30 June 2023. This includes both external borrowings (\$4,108,960.97) and internal borrowings from Council's Sewer Fund (\$2,921,678.20). \$1,021,859.94 is payable within the next 12 months. Council did not draw down on any new borrowings in the 22/23FY.



Please see below Council's current borrowings:

Institution	Fund Borrowing	Purpose	Loan Amount	Interest Rate	Opening Balance @ 01.07.2022	Principal	Interest	Closing Balance @ 30.06.2023
NAB	General	LIRS Drainage Loan	\$1,630,000	4.26%	\$489,555	\$183,163	\$17,324	\$306,392
ANZ	General	LCLI Lewis Cr/Fin Park Loan	\$1,000,000	2.32%	\$810,092	\$94,336	\$17,795	\$715,756
NAB	Water	LCLI Barooga WTP	\$4,000,000	1.48%	\$3,468,646	\$381,833	\$48,752	\$3,086,813
Sewer Fund	General	General Fund	\$1,000,000	1.48%	\$906,480	\$94,903	\$13,415	\$811,577
Sewer Fund	Water	Finley WTP	\$2,600,000	1.48%	\$2,356,849	\$246,748	\$34,881	\$2,110,101
		<b>TOTALS</b>	\$10,230,000		\$8,031,622	\$1,000,983	\$132,167	\$7,030,639

### Legal / Statutory

No Quarterly Budget Review Statement has been prepared for this quarter. This is consistent with the Council's obligations under the *Local Government Act 1993* and associated regulations.

### **Options**

1. Vote for all revotes to be allocated a budget in the 23/24FY.
2. Vote for some revotes to be allocated a budget in the 23/24FY.
3. Vote for no revotes to be allocated a budget in the 23/24FY.





## 8.34 EOI - Community Strategic Plan

<b>Author:</b>	<b>Recreation Officer, Emma McQueen</b>
<b>Strategic Outcome:</b>	2. Good government
<b>Strategic Objective:</b>	2.1. Berrigan Shire 2032 objectives and strategic actions facilitate the effective governance by Council of Council operations and reporting
<b>Delivery Program:</b>	2.1.1. Council operations, partnerships and coordination of resources contribute toward the implementation of Berrigan Shire 2032
<b>Council's Role:</b>	<b>Strategic Partner:</b> The Council partners with other agencies, stakeholders, community groups etc in the delivery of a Council provided service or activity that aligns with Councils Strategic outcomes or Delivery Program.
<b>Appendices:</b>	Nil

### Recommendation

That Council note the appointment of Projectura to develop the Community Strategic Plan.

---

### Report

Council is asked to endorse the decision of the evaluation panel and CEO to appoint Projectura to develop the Community Strategic Plan in partnership with Council staff.

Projectura are required to provide the following deliverables:

- development of Project Implementation Plan inclusive of key milestones,
- development of CSP Community Engagement Strategy as per Council brief,
- strategic analysis and facilitation of stakeholder engagement in the development of 'Where are we now? Position Paper,
- development and facilitation of community visioning program per CSP engagement strategy and project implementation plan, and
- collaborate to develop and review a draft CSP per NSW Integrated Planning and Reporting Guidelines.



The agreed timeframe for the project is shown in the table below.

<b>Date</b>	<b>Stage</b>
September 2023	Stage 1: Development of CSP Community Engagement Strategy and Project Implementation Plan
October 2023	Stage 2: Development of Position Paper
October 2023	Stage 3: Development of Community Visioning Program
15 Nov – 15 Dec 2023	Stage 4: Conduct Community Visioning Program
Dec 2023 – Jan 2024	Projectura will work closely with the project team to collate finding from engagement activities
Jan - Feb 2024	Stage 5: Review and development of Community Strategic Plan

While the Community Strategic Plan is the community's plan and not the Council's, Councillors have an important role in the development of the plan and will need to be involved at all stages in the project. The total cost of the project is \$40,000 excl. GST. \$20,000 was allocated to this project in the budget and a further \$20,000 has been moved from an under-expended project to cover the shortfall.