



ORDINARY COUNCIL MEETING

Held on Wednesday 16 April, 2025

at 9:00am

Council Chambers, 56 Chanter Street, Berrigan



Minutes



Ordinary Council Meeting

Wednesday 16 April, 2025

MINUTES

The Ordinary Council Meeting of the Shire of Berrigan held in the Council Chambers, 56 Chanter Street, Berrigan, on Wednesday 16 April, 2025 when the following business was considered:-

ITEMS OF BUSINESS

1	OPENING OF MEETING	4
2	ACKNOWLEDGEMENT OF COUNTRY	5
3	APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE OR ATTENDANCE VIA AUDIO-VISUAL LINK BY COUNCILLORS.....	5
3.1	Apologies/Leave of Absence	5
3.2	Applications for Leave of Absence	5
3.3	Attendance Via Audio-Visual Link	5
4	CONFIRMATION OF PREVIOUS MINUTES	5
5	DISCLOSURES OF INTERESTS.....	5
6	MAYORAL MINUTE(S)	5
	Nil	
7	REPORTS OF COMMITTEES	6
	Nil	
8	REPORTS TO COUNCIL	6
8.1	Correspondence March 2025 to April 2025.....	6
8.2	Development Determinations - March 2025	6
8.3	Berrigan Public Toilets.....	6

8.4	Retreat Public Hall Committee of Management	7
8.5	Investment Report March 2025	7
8.6	Actions from previous meetings	7
8.7	Exhibition and adoption of Integrated Plans and 2025-26 Rate Levy	8
8.8	Closed Circuit Television Policy	8
8.9	NSW Rural Doctors Network Bush Bursary Program 2025	9
8.10	Sustainability Report - Chapter One Action Items.....	9
8.11	Financial Quarterly Business Review Statement 3 FY25 Q3 - Interim	10
8.12	Compliance Charter - Building and Planning.....	11
9	NOTICES OF MOTION/QUESTIONS WITH NOTICE.....	11
9.1	Notice of Motion - Audit of Council's financial position.....	11
10	CONFIDENTIAL MATTERS.....	12
10.1	Cost Saving Mechanisms	13
10.2	Service Review - Water Carting Service	13
10.3	Sale of land - Lewis Crescent and Flight Place.....	13
10.4	Tocumwal Aviation Museum Probity Report	14
10.5	T15-24-25 Snell Road upgrade - pavement and drainage works	14
11	MOTIONS WITHOUT NOTICE/QUESTIONS WITHOUT NOTICE	15
12	COUNCILLOR REPORTS	15
12.1	Mayor's Report	15
12.2	Verbal Reports from Delegates	17
13	CONCLUSION OF MEETING.....	17



Present:

Councillors:

Matthew Hannan, Julia Cornwell McKean, Renee Paine, Catherine Healy, Katie Ngatoko, John Stringer, Renee Brooker and Sharon Dennis

The following staff were also in attendance:

Karina Ewer (Chief Executive Officer), Matthew Hansen (Deputy CEO) and Gary George (Director Infrastructure) Chanalee Nicosia (Compliance Information Management Officer)

1 OPENING OF MEETING

The Council opened its meeting at 9:15am

Mayor Julia Cornwell McKean read the following statement:

In the spirit of open, accessible and transparent government, Berrigan Shire Council's meetings are recorded. By speaking at a Council Meeting, members of the public agree to being recorded. Berrigan Shire Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures that are made during the course of the Council Meeting. Opinions expressed or statements made by individuals are the opinions or statements of those individuals and do not imply any form of endorsement by Berrigan Shire Council.

Confidential matters of Council will not be recorded.

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A recording of the Council Meeting will be taken for administrative and minute preparation purposes only and is provided to the public for listening purposes to support Council's statutory obligations.



2 ACKNOWLEDGEMENT OF COUNTRY

Mayor Julia Cornwell McKean made an Acknowledgement of Country with the following statement:

“Berrigan Shire Council acknowledges the Traditional Custodians of the lands on which we live and thrive. We pay our respects to their elders; past, present and emerging. The peoples of these great Nations, their spirits and ancestors will always remain with our waterways and lands.”

3 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE OR ATTENDANCE VIA AUDIO-VISUAL LINK BY COUNCILLORS

3.1 Apologies/Leave of Absence

Deputy Mayor Renee Paine – Leave of Absence

3.2 Applications for Leave of Absence

3.3 Attendance Via Audio-Visual Link

Cr Renee Brooker – attendance via MSTeams

4 CONFIRMATION OF PREVIOUS MINUTES

Resolved **OCM 076/25**

Moved: Cr Sharon Dennis

Seconded: Cr Katie Ngatokoa

That the minutes of the Ordinary Council Meeting held in the Council Chambers Wednesday 19 March, 2025 be confirmed.

CARRIED

5 DISCLOSURES OF INTERESTS

6 MAYORAL MINUTE(S)

Nil



7 REPORTS OF COMMITTEES

Nil

8 REPORTS TO COUNCIL

8.1 Correspondence March 2025 to April 2025

This report was for information only.

8.2 Development Determinations - March 2025

Resolved OCM 077/25

Moved: Cr John Stringer

Seconded: Cr Katie Ngatokoa

That Council receive and note this report.

CARRIED

8.3 Berrigan Public Toilets

This report was for information only.



8.4 Retreat Public Hall Committee of Management

Resolved OCM 078/25

Moved: Cr Katie Ngatoko

Seconded: Cr Renee Brooker

- a) Revoke existing members of the Retreat Public Hall Committee of Management
- b) Pursuant to Section 355 of the Local Government Act 1993, appoint the following persons to the Retreat Public Hall Committee of Management.

President:	Steven Kydd
Vice President:	John Beer/Stephen Barnes
Secretary:	Rose Tilley
Treasurer:	Kerryanne Kydd
Committee:	Lorraine Beer, Dorothy Wright, Ruth Kydd

CARRIED

8.5 Investment Report March 2025

Resolved OCM 079/25

Moved: Cr Sharon Dennis

Seconded: Cr Catherine Healy

That Council note the report on investments.

CARRIED

8.6 Actions from previous meetings

Resolved OCM 080/25

Moved: Cr Sharon Dennis

Seconded: Cr Catherine Healy

That Council receive and note this report.

CARRIED



8.7 Exhibition and adoption of Integrated Plans and 2025-26 Rate Levy

Resolved OCM 081/25

Moved: Cr Katie Ngatoko

Seconded: Cr Matthew Hannan

That Council

1. hold an extraordinary meeting at 9:00am on 30 June 2025 for the purposes of adopting:
 - a. 2025/2026 Operational Plan,
 - b. 2025-2029 Delivery Program,
 - c. the 2025-2029 Resourcing Strategy, including the Workplace Development Plan, Asset Management Strategy, and 2025-2034 Long Term Financial Plan, and
 - d. making and levying the 2025/26 rates and charges
2. direct the Chief Executive Officer to prepare a consultation plan for the Delivery Program Operational Plan and Long-Term Financial Plan for consideration at the ordinary meeting to be held on 21 May 2025.

CARRIED

8.8 Closed Circuit Television Policy

This report was for information only.

MOTION

Moved: Cr Catherine Healy

Seconded: Cr Katie Ngatoko

That council direct the Chief Executive Officer to provide a report to the May 2025 council meeting with the following information for each of the sites identified in Council resolution OCM 255/24:

1. The cost of installing, maintaining CCTV cameras, and
2. The cost of malicious damage over the past 24 months.



8.9 NSW Rural Doctors Network Bush Bursary Program 2025

Resolved OCM 082/25

Moved: Cr Matthew Hannan

Seconded: Cr John Stringer

That Council will not be part of the NSW Rural Doctors Network (RDN) Bush Bursary program for 2025 or in the future unless there is a change in service levels.

CARRIED

8.10 Sustainability Report - Chapter One Action Items

Resolved OCM 083/25

Moved: Cr John Stringer

Seconded: Cr Sharon Dennis

That Council:

1. acknowledge the changes to Chapter One of the Sustainability Report
2. endorse the recommended actions 1.1 to 1.11 and
3. make the due date for action item 1.2 as being the ordinary council meeting scheduled for May 2025.

CARRIED



8.11 Financial Quarterly Business Review Statement 3 FY25 Q3 - Interim

Resolved OCM 084/25

Moved: Cr John Stringer

Seconded: Cr Matthew Hannan

That the council:

1. note the FY25 QBR3 interim 'Cash & Investments Budget Review Statement' that will be subject to finalisation at provision at May-25 Ordinary Council Meeting.
2. endorse a \$2.5M internal loan from the Water fund to the General fund to provide required funds for FY24/25 and FY25/26 Digital Transformation program costs.

During debate Mayor Julia Cornwell McKean foreshadowed the following motion.

That the Chief Executive Officer provide the council with a report on council's Information and Communications Technology uplift program at its May 2025 ordinary meeting

During debate Cr Matthew Hannan foreshadowed the following motion

That the Chief Executive Officer provide the council with a report on council's cyber security governance framework at its May 2025 ordinary meeting

CARRIED

Resolved OCM 085/25

Moved: Mayor Julia Cornwell McKean

Seconded: Cr Katie Ngatoko

That the Chief Executive Officer provide the council with a report on council's Information and Communications Technology uplift program at its May 2025 ordinary meeting

CARRIED

Resolved OCM 086/25

Moved: Cr Matthew Hannan

Seconded: Cr John Stringer

That the Chief Executive Officer provide the council with a report on council's cyber security governance framework at its May 2025 ordinary meeting

CARRIED



8.12 Compliance Charter - Building and Planning

Resolved OCM 087/25

Moved: Cr Sharon Dennis

Seconded: Cr Catherine Healy

That Council adopt the Building and Planning Compliance Charter for Berrigan Shire.

CARRIED

9 NOTICES OF MOTION/QUESTIONS WITH NOTICE

9.1 Notice of Motion - Audit of Council's financial position

Resolved OCM 088/25

Moved: Mayor Julia Cornwell McKean

Seconded: Cr Catherine Healy

That Council direct the Chief Executive Officer to:

1. engage an external independent auditor to review its accounts to clarify and provide assurance regarding council's financial position as at 31 March 2025 with a report to be provided to council by no later than the June council meeting
2. determine and approve a scope that meets the requirements of the stated output with out of session input from councillors and the ARIC chair
3. allocate a budget of no more than \$15,000, funded from council's own source revenue.

CARRIED

The Council adjourned its meeting for morning tea at 10.21am

The Council meeting reconvened at 10:37



10 CONFIDENTIAL MATTERS

Resolved OCM 089/25

Moved: Cr Katie Ngatoko

Seconded: Cr Matthew Hannan

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

10.1 Cost Saving Mechanisms

This matter is considered to be confidential under Section 10A(2) - (a) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

10.2 Service Review - Water Carting Service

This matter is considered to be confidential under Section 10A(2) - (a) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

10.3 Sale of land - Lewis Crescent and Flight Place

This matter is considered to be confidential under Section 10A(2) - (c) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

10.4 Tocumwal Aviation Museum Probity Report

This matter is considered to be confidential under Section 10A(2) - (c) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

10.5 T15-24-25 Snell Road upgrade - pavement and drainage works

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED



During closed Council, the following resolutions were made:

10.1 Cost Saving Mechanisms

Resolved OCM 090/25

Moved: Cr Catherine Healy

Seconded: Cr Katie Ngatoko

Not read in open council as the matter is confidential under Section 10A(2) - (c) of the Local Government Act 1993

CARRIED

10.2 Service Review - Water Carting Service

Resolved OCM 091/25

Moved: Cr Katie Ngatoko

Seconded: Cr Matthew Hannan

Not read in open council as the matter is confidential under Section 10A(2) - (c) of the Local Government Act 1993

10.3 Sale of land - Lewis Crescent and Flight Place

Not read in open council as the matter is confidential under Section 10A(2) - (c) of the Local Government Act 1993

LAPSED

Cr Hannan left the meeting 11:40am

Cr Hannan returned to the meeting 11:42am



10.4 Tocumwal Aviation Museum Probity Report

Not read in open council as the matter is confidential under Section 10A(2) - (c) of the Local Government Act 1993

10.5 T15-24-25 Snell Road upgrade - pavement and drainage works

Resolved OCM 092/25

Moved: Cr Matthew Hannan

Seconded: Cr Katie Ngatokoa

That Council

- 1. Award the tender submitted by Mawson Construction Pty Ltd for Contract T15-24-25 Snell Road Upgrade – Pavement and Drainage Works for the contract value of \$389,151.25 Inc GST, subject to the CEO reviewing the scope and negotiating with the preferred supplier if any changes are required;*
- 2. Authorises its Seal to be affixed to all documents relating to this contract in the presence of two signatories authorised to affix the Seal pursuant to Regulation 400 of the Local Government (General) Regulation 2021;*
- 3. Appoint Gary George as the contract Authorised Person;*
- 4. Authorise the Authorised Person to approve variations on the Contract up to a maximum value of 10% of the contract sum*

CARRIED

Resolved OCM 093/25

Moved: Cr Katie Ngatokoa

Seconded: Cr Sharon Dennis

That Council re-open the meeting to the public at 12:00pm

CARRIED



11 MOTIONS WITHOUT NOTICE/QUESTIONS WITHOUT NOTICE

Cr Dennis

Requested the Chief Executive Officer publish a summary of items raised with council at the recent listening posts on council's social media channel. The Chief Executive Officer committed to this action

Requested more communication with the Tocumwal community on what council is doing with regard to working with Telstra on the mobile phone service issue

Requested information on the proposed closure of the Tocumwal landfill and what steps council is taking to assist commercial users not being able to use this site, for example will Berrigan open for additional hours to allow these users to unload? The Chief Executive Officer took this question on notice.

MOTION

Moved: Mayor Julia Cornwell McKean

Seconded: Cr Katie Ngatokoa

That the council:

1. direct the Chief Executive Officer to publish a notice weekly , listing the current development proposals open for public comment, and
2. this notice is published on council's Facebook site, at the Council administration office, at each of the council libraries, and on a prominent public noticeboard in Barooga, Berrigan, Finley and Tocumwal.

12 COUNCILLOR REPORTS

12.1 Mayor's Report

Resolved OCM 094/25

Moved: Cr Katie Ngatokoa

Seconded: Cr John Stringer

That the Mayor's Report be received.



ATTENDANCE AT AUTHORISED MEETINGS

Date	Location	Type of Meeting
26 March	Finley	Finley PCP event
2 April	Tocumwal	Michelle Milthorpe Farrer candidate
2 April	Tocumwal	Telstra - Tocumwal coverage
2 April	Berrigan	Professional development workshop
3 April	Barooga	Moirra Shire - dialysis meeting
3 April	Online	MLHD update
3 April	Tocumwal	Ambulance committee meeting
7 April	Tocumwal	Sussan Ley Farrer candidate
7 April	Online	SDLAM Acceleration Prog update
8 April	Online	Pre-agenda meeting with CEO
8 April	Barooga	Barooga Advancement Group
9 April	Tocumwal	Meeting Tocumwal Dementia Alliance
9 April	Tocumwal	Opening Tocumwal doctors
10 April	Yarrawonga	Murray 4 meetijng
11 April	Online	Catch up Helen's office
16 April	Berrigan	Council meeting

CARRIED



12.2 Verbal Reports from Delegates

Motion

That the Councillor's Reports be received.

Cr Brooker

- Telstra Meeting in Tocumwal
- Murray Region Strategy Group
- Barooga Advancement Group

Cr Healy

- Tidy Town Berrigan
- Professional Development Workshop

Cr Stringer

- Nil

Cr Dennis

- Nil

Cr Ngatokoa

- Finley PCP Meeting
- Finley Food Share
- Telstra Meeting in Tocumwal
- Professional Development Workshop

13 CONCLUSION OF MEETING

The next Ordinary Council Meeting will be held on 21 May 2025 from 4:30pm in the Council Chambers, 56 Chanter Street, Berrigan.

There being no further business the Mayor, Mayor Julia Cornwell McKean closed the meeting at 12:19pm.