



## Pool Complex – Hire of Facilities

### Organisational and Contact Details

Group Name:		Phone	
Contact Name:		Mobile	
Address:			

### Facility Hire Details

Pool complex requested for hire		Berrigan		Finley		Tocumwal	
Date/s	Start				Finish		
Time/s	Start				Finish		
Day/s	Mon	Tue	Wed	Thur	Fri	Sat	Sun
No. of participants		Age range			Ability range		
Number of Lanes	All lanes	1	2	3	4	5	6
Lane configuration/ Lane ropes required	Yes	Single lanes		Double lanes		No lane ropes	
	No						
Activity/program to be conducted	Learn to Swim	Squad/ Swim Club	Carnival	Rec/Play	No. of Supervisors		

### Supervisor/Lifeguard Details

It is a requirement when hiring Berrigan Shire Council pool facilities that qualified lifeguards are present. Documentation supporting the qualification of lifeguards must be provided to Council as part of the hire agreement.

If you are unable to provide your own lifeguards, you must advise Council that you wish to utilise Council staff. If Council lifeguards are to be used, all information pertaining to swimming ability and medical conditions that may influence emergency response procedures must be communicated to the lifeguard prior to facility use.

Name of Program Supervisors ( A hirer must be a minimum of 18 years of age)		D.O.B	
		D.O.B	
		D.O.B	
		D.O.B	
		D.O.B	
Name of Qualified Lifeguards		Expiry	
		Expiry	
		Expiry	
		Expiry	

### Insurance and Hirer Documentation

Certificate of Currency for Public Liability Insurance to a minimum value of \$20m, attached	
Copies of Lifeguards Qualifications attached	
Additional information attached	

### Responsible Person Authorisation

A hire agreement with Berrigan Shire Council has been signed and authorised, a copy of the Emergency Plan for the pool complex has been provided, and I declare that the information provided in this document is true and correct.

Signature of Responsible Person:		Date	
Name of Responsible Person:		Contact Number	

Personal Information collected by the Council will be treated as per the Council's Privacy Management Plan and the *Privacy and Personal Information Protection Act 1998*.