



# APPLICATION FOR CERTIFICATE/S

Environmental Planning and Assessment Act 1979  
Environmental Planning and Assessment Regulation 2000  
Local Government Act 1993  
Swimming Pool Act 1992

All applications to:  
Chief Executive Officer  
Berrigan Shire Council  
56 Chanter Street  
BERRIGAN NSW 2712

or  
mail@berriganshire.nsw.gov.au

P: 03 5888 5100

OFFICE USE ONLY	
Application #	
Date Rec:	
Assess #	
Total Fees	
Receipt #	
Received by:	
Research/ Inspection Officer	
Doc. ID #	

APPLICANT DETAILS	
Name:	
Company:	
Postal Address:	
Town/City:	
State & postcode:	
Phone #	
Mobile #	
Fax #	
Email:	
Your Ref. (if applicable)	

OWNER DETAILS	
Name:	
Company:	
Postal Address:	
Town/City:	
State & Postcode:	
Phone #	
Email:	
<b>Please sign consent of landowner/s declaration on page 2</b>	

PURCHASER DETAILS (re 603 certificates)	
Name/s:	

CERTIFICATE/S REQUIRED		
Planning Certificate	<input type="checkbox"/> s10.7(2) standard	\$67
	<input type="checkbox"/> s10.7(5)	\$101
	<input type="checkbox"/> Urgency Fee	\$23
Rates & Charges Certificate	<input type="checkbox"/> s603 standard includes water meter read	\$95
	<input type="checkbox"/> Urgency Fee	\$100
	<input type="checkbox"/> Special Water meter read	\$35
Notices Certificate	<input type="checkbox"/> s735A	\$80
Orders Certificate	<input type="checkbox"/> s9.34	\$70
Drainage Diagram	<input type="checkbox"/>	\$84
Swimming Pool Compliance	<input type="checkbox"/> Certificate only	\$70
	<input type="checkbox"/> Inspection & Cert.	\$150
	<input type="checkbox"/> Additional Inspections	\$100

PROPERTY DETAILS			
Property name:			
Unit/House #			
Street/Road			
Town			
Title details (if insufficient space attach list)	Lot/s	Sec/s	DP/s

<b>FOR SWIMMING POOL COMPLIANCE ONLY</b>					
Contact for access to swimming pool:	Name:				
	Ph/mobile (BH):				
Consent of landowner/s: (Required if you applied for Swimming Pool Compliance)	<b>Declaration</b> – I/we being the owners of the property for which this application is sought, consent to the lodgement of this application, and give consent to authorised officers of the Council to enter the property to carry out inspections relating to this application.  Signature/s .....  Date: .....				

Personal Information collected by the Council will be treated as per the Council’s Privacy Management Plan and the *Privacy and Personal Information Protection Act 1998*. Supply of personal information is legally required and failure to supply could cause delay in your application. A copy of the Privacy Management Plan can be viewed on the Council website or made available at the Council office.

**WHEN CERTIFICATE IS READY**

- Post to the Applicant (ensure postal details are correct).
- Fax/Email to Applicant (ensure fax/email details are correct).

**PAYMENT**

- Cash** - In person at Berrigan Shire Council reception.
- Cheque** – Post with application form to Berrigan Shire Council.
- EFT** – BSB 633-000 A/C 162 899 652 please use reference “Applicants name”
- VISA** or  **MASTERCARD** - complete card details below and forward to Berrigan Shire Council.

**THE CREDIT CARD DETAILS PORTION BELOW WILL BE REMOVED AND DESTROYED AFTER PROCESSING PAYMENT  
CARD DETAILS WILL NOT BE RETAINED BY COUNCIL**

**Card Number:**

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**Card Expiry Date:**

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**CVV:**

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**Cardholders Name** \_\_\_\_\_ **Total Amount: \$** \_\_\_\_\_