

**PLEASE
TAKE
THE
TIME TO
READ**

Berrigan Shire Library Service

CODE *of Conduct*

BE CONSIDERATE

- Of others in the Library Service
- By placing rubbish in bins
- By talking quietly in the library
- By walking in the library



BE RESPONSIBLE

- For those in your care
- In your behaviour
- For your belongings



BE CYBERSMART

- Protect your logins and passwords
- Lock your PC if you walk away
- Follow the conditions of use
- Report cyberbullying to library staff

BE RESPECTFUL

- Of staff and other customers
- Use G-rated language and good manners
- Of library spaces collections and equipment
- By following the direction of staff

